1st Author meeting for the nexus assessment of the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services
Frankfurt am Main, Germany
16–20 May 2022

Provisional agenda (subject to change)

Objectives of the meeting:

1. Finalize the annotated outlines of the zero-order drafts of the chapters
2. Identify next steps to develop and finalize the zero-order drafts of the chapters
3. Identify next steps to develop the first-order drafts of the chapters

Meeting documents:

1. Assessment guide (1)
2. Timeline of the nexus assessment (2)
3. Scoping document for the nexus assessment (3)
4. Annotated outlines of the chapters (4)
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Description</th>
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<tbody>
<tr>
<td>8:15-9:15</td>
<td>Registration</td>
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| 9:15-10:40 | Plenary                         | Welcome and objectives  
▪ Welcome (Senckenberg, IPBES)  
▪ Welcome and objectives (co-Chairs)  
▪ Presentation of background information: the units of analysis, confidentiality/publication guidelines, reminder of assessment process and timeline with updated dates |
| 10:40-11:00| Coffee break                    |                                                                                               |  |
| 11:00-12:30| Plenary                         | Progress on chapter outlines  
▪ Overview of progress made on annotated outlines of the chapters’ zero-order drafts (introduction by co-chairs followed by short presentations per chapter)  
▪ Introduction to breakout sessions |
| 12:30-13:30| Lunch                           |                                                                                               |  |
| 13:30-15:00| Breakout groups per chapter     | Further work on the annotated outlines of the zero-order drafts of the chapters and discussion on needs for cross-chapter meetings                          |  |
| 15:00-15:20| Coffee break                    |                                                                                               |  |
| 15:20-17:00| Plenary                         | Feedback from the breakout session                                                            |  |

**Day 2 – Tuesday 17 May**

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<th>Time</th>
<th>Session</th>
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| 9:15-10:45 | Plenary – Presentation of background information  
Data workshop | Software, drafting options, systematic review, levels of confidence, figure development including maps  
Introduction to breakout group discussions |
| 10:45-11:05| Coffee break                         |                                                                                               |  |
| 11:05-12:30| Cross-chapter breakout groups        |                                                                                               |  |
| 12:30-13:30| Lunch                               |                                                                                               |  |
| 13:30-15:00| Breakout groups per chapter          | Further work on annotated outlines of the zero-order drafts of the chapters taking account of cross-chapter meetings |  |
| 15:00-15:20| Coffee break                        |                                                                                               |  |
| 15:20-17:00| Plenary – Presentation of background information |                                                                                               |  |
### Day 3 – Wednesday 18 May

- **9:15-9:30**  | Plenary – Agenda of the day
- **9:30-10:45**  | Breakout groups per chapter – Zero order draft of chapters: discussions
- **10:45-11:00**  | Coffee break
- **11:00-12:30**  | Cross-chapter liaison groups/cross-chapter meetings
- **12:30-13:30**  | Lunch
- **13:30 -**  | Activity in Frankfurt, Germany (tbd)

### Day 4 – Thursday 19 May

- **9:15-10:30**  | Plenary – Discussion across chapters on overlap and gaps in content
- **10:30-10:50**  | Coffee break
- **10:50-12:30**  | Breakout groups per chapter – Zero order draft of chapters: discussions
- **12:30-13:30**  | Lunch
- **13:30-15:00**  | Cross chapter liaison groups/cross-chapter meetings
- **15:00-15:20**  | Coffee break
- **15:20-17:00**  | Breakout groups per chapter

### Day 5 – Friday 20 May

- **9:15-9:30**  | Plenary – Agenda of the day
- **9:30-10:45**  | Breakout groups per chapter – Moving from the zero order draft to the first order draft of chapters: discussions
- **10:45-11:00**  | Coffee break
- **11:00-12:30**  | Plenary – Report in detail on chapter structure and content
- **12:30-13:30**  | Lunch
- **13:30-15:00**  | Plenary – Report in detail on chapter structure and content
- **15:00-15:20**  | Coffee break
- **15:20-17:00**  | Plenary – Next steps and closing