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**1<sup>st</sup> Author meeting for the nexus assessment of the  
Intergovernmental Science-Policy Platform on  
Biodiversity and Ecosystem Services**  
Frankfurt am Main, Germany  
16–20 May 2022

## **Provisional agenda (subject to change)**

### **Objectives of the meeting:**

1. Finalize the annotated outlines of the zero-order drafts of the chapters
2. Identify next steps to develop and finalize the zero-order drafts of the chapters
3. Identify next steps to develop the first-order drafts of the chapters

### **Meeting documents:**

1. Assessment guide (1)
2. Timeline of the nexus assessment (2)
3. Scoping document for the nexus assessment (3)
4. Annotated outlines of the chapters (4)

Day 1 – Monday 16 May	
8:15-9:15	<b>Registration</b>
9:15-10:40	<b>Plenary</b> <b>Welcome and objectives</b> <ul style="list-style-type: none"> <li>▪ Welcome (Senckenberg, IPBES)</li> <li>▪ Welcome and objectives (co-Chairs)</li> <li>▪ Presentation of background information: the units of analysis, confidentiality/publication guidelines, reminder of assessment process and timeline with updated dates</li> </ul>
10:40-11:00	<i>Coffee break</i>
11:00-12:30	<b>Plenary</b> <b>Progress on chapter outlines</b> <ul style="list-style-type: none"> <li>▪ Overview of progress made on annotated outlines of the chapters' zero-order drafts (introduction by co-chairs followed by short presentations per chapter)</li> <li>▪ Introduction to breakout sessions</li> </ul>
12:30-13:30	<b>Lunch</b>
13:30-15:00	<b>Breakout groups per chapter – Further work on the annotated outlines of the zero-order drafts of the chapters and discussion on needs for cross-chapter meetings</b>
15:00-15:20	<i>Coffee break</i>
15:20-17:00	<b>Plenary – Feedback from the breakout session</b>

Day 2 – Tuesday 17 May	
9:15-10:45	<b>Plenary – Presentation of background information</b> <b>Data workshop</b> Software, drafting options, systematic review, levels of confidence, figure development including maps Introduction to breakout group discussions
10:45-11:05	<i>Coffee break</i>
11:05-12:30	<b>Cross-chapter breakout groups</b>
12:30-13:30	<i>Lunch</i>
13:30-15:00	<b>Breakout groups per chapter – Further work on annotated outlines of the zero-order drafts of the chapters taking account of cross-chapter meetings</b>
15:00-15:20	<i>Coffee break</i>
15:20-17:00	<b>Plenary – Presentation of background information</b>

<b>Day 3 – Wednesday 18 May</b>	
9:15-9:30	<b>Plenary – Agenda of the day</b>
9:30-10:45	<b>Breakout groups per chapter – Zero order draft of chapters: discussions</b>
10:45-11:00	<i>Coffee break</i>
11:00-12:30	<b>Cross-chapter liaison groups/cross-chapter meetings</b>
12:30-13:30	<i>Lunch</i>
13:30 -	<i>Activity in Frankfurt, Germany (tbd)</i>

<b>Day 4 – Thursday 19 May</b>	
9:15-10:30	<b>Plenary – Discussion across chapters on overlap and gaps in content</b>
10:30-10:50	<i>Coffee break</i>
10:50-12:30	<b>Breakout groups per chapter – Zero order draft of chapters: discussions</b>
12:30-13:30	<i>Lunch</i>
13:30-15:00	<b>Cross chapter liaison groups/cross-chapter meetings</b>
15:00-15:20	<i>Coffee break</i>
15:20-17:00	<b>Breakout groups per chapter</b>

<b>Day 5 – Friday 20 May</b>	
9:15-9:30	<b>Plenary – Agenda of the day</b>
9:30-10:45	<b>Breakout groups per chapter – Moving from the zero order draft to the first order draft of chapters: discussions</b>
10:45-11:00	<i>Coffee break</i>
11:00-12:30	<b>Plenary – Report in detail on chapter structure and content</b>
12:30-13:30	<i>Lunch</i>
13:30-15:00	<b>Plenary – Report in detail on chapter structure and content</b>
15:00-15:20	<i>Coffee break</i>
15:20-17:00	<b>Plenary – Next steps and closing</b>